



No Show Policy

At Forefront Dermatology, we pride ourselves in providing our patients with quality unparalleled customer service. Many patients may wait weeks to months for an appointment to see our providers and we are disappointed to not be able to help them sooner. Failure to show for a scheduled appointment or canceling in an untimely fashion is discourteous to fellow patients, as there are other patients in need of your appointment.

Missed Appointments:

If you are unable to keep your appointment please notify our office at least 24 hours prior to your appointment time. Failure to provide 24 hours' notice will result in a no-show charge and will be collected to the extent permitted by law or applicable payor contracts. The no-show fee is \$50 for a medical office visit. No-show charges are not billable to your insurance.

If a patient no-shows two times within a 365-day period this may result in the patient being put in a no-show status. Such patient will not be able to call to schedule an appointment but instead will be directed to walk into the clinic and wait for an opening if one is available. Once you are seen in clinic as a walk-in patient, you will be removed from the no-show status.

I understand and agree that if I fail to provide notification of my intent not to keep my scheduled appointment at least 24 hours in advance of that appointment, I will be charged for the scheduled time. I understand I am solely responsible for this missed appointment.

In the event there are extenuating circumstances that result in a no show (e.g. COVID, flu, other contagious illness), the clinic may make a determination to waive the no-show fee upon proof of same.

Late Appointments:

Established patients arriving more than 10 minutes late to their appointment may need to be rescheduled. New Patients arriving less than 30 minutes prior to their initial appointment may need to be rescheduled.

Patient Name

Date of Birth

Patient/ Parent (Guardian) Signature

Today's Date