

Advanced Dermatology and Skin Care Specialists, LLC

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Limited Patient Authorization for Disclosure of Protected Health Information

Patient Name: _____ Date of Birth: _____ MR# _____

Entity Requested to Release Information: _____

Purpose of request (who will be authorized to receive information) – I authorize the entity identified above to disclose or provide protected health information, about me to the individual(s) listed below.

Who will be authorized to receive information (list the individual/entity who is to receive your PHI):

Individual/Entity Name: _____

Address: _____

Phone/Fax/Email: _____

* **Secure Communication** – Note that regular email is not secure, and it is possible for your PHI to be compromised during transmission from our practice. Do not designate email as your preferred method of disclosure if this is of concern to you.

Description of information to be disclosed – I authorize the practice to disclose the following protected health information about me to the entity, person, or persons identified above:

- Entire patient record; **or**, check **only** those items of the record to be disclosed:
- | | |
|---|--|
| <input type="checkbox"/> Office Notes | <input type="checkbox"/> Nursing Home, Home Health, Hospice, and other physician records |
| <input type="checkbox"/> Lab Results, Pathology Reports | <input type="checkbox"/> Record of HIV and Communicable disease testing |
| <input type="checkbox"/> X-rays | <input type="checkbox"/> Record of Mental Health or Substance Abuse Treatment |
| <input type="checkbox"/> Financial History Report | <input type="checkbox"/> Only send the following: |

Purpose of disclosure (please record the purpose of the disclosure or check patient request):

Personal Interest Continued Medical Care Insurance Purposes Legal Purposes Other _____

- This authorization will expire at the end of the calendar year of your last signature below, unless you specify an earlier termination. You must renew or submit a new authorization after the expiration date to continue the authorization. Please list the date of expiration if earlier than the end of the calendar year. _____
- You have the right to terminate this authorization at any time by submitting a written request to our Privacy Manager. Termination of this authorization will be effective upon written notice, except where a disclosure has already been made based on prior authorization.
- The practice places no condition to sign this authorization on the delivery of healthcare or treatment.
- We have no control over the person(s) you have listed to receive your protected health information. Therefore, your protected health information disclosed under this authorization may no longer be protected by the requirements of the Privacy Rule, and will no longer be the responsibility of the practice.
- Request for records will be handled on a first come, first serve basis. At the patient's request, a service fee of \$5.00 will be charged and a rate of \$1.00 per page for the first 25 pages and \$.50 per page for any additional pages. **Special reports Notary Fee \$50 Completion of Forms \$35 Financial stmts \$2 Photos \$5

Patient or Authorized Representative Signature

Date

Witness

Date